



## Board of Directors Nomination Information

Thank you for your interest in serving on the Board of Directors for **NW Priority Credit Union**. Serving on the Board is a meaningful way to support your credit union and represent the interest of fellow members.

As a Board member, you will meet once per month to help set the overall direction and strategic vision of the Credit Union. This is a rewarding opportunity to become actively involved, contribute your skills and experience, and make a meaningful difference for your Credit Union and fellow members.

### Eligibility Requirements

To qualify for Board service, you must:

- Be a U.S. citizen or a lawfully admitted permanent U.S. resident
- Be at least 18 years of age
- Have never been convicted of an indictable offense, an offense involving dishonesty in connection with the promotion or management of a corporation, or an offense involving fraud
- Be a member in good standing
- Not be an employee of NW Priority Credit Union
- Not have an undischarged bankruptcy

### Nomination Packet

This Nomination Packet outlines the duties and responsibilities of Board members. Please review these materials carefully to ensure you can meet the expectations of the position.

In addition, please complete the attached **Letter of Commitment** and include a brief written statement outlining your qualifications and your thoughts on how you would contribute to the betterment of the Credit Union and its members.

# Board Openings & Nominating Committee

This year, three (3) Board positions are available.

A Nominating Committee has been appointed to explain the responsibilities of Board service and answer any questions you may have. Committee members are:

- **Rome Hortaleza, Chairperson – 503-703-1426**
- **Willie Groshell – 506-560-4685**
- **Lynn Yut– 503-314-9025**

## Submission Deadline

Nomination forms must be received by **March 10, 2026**

Forms may be submitted at your nearest Credit Union branch or mailed to:

**NW Priority Credit Union**  
Attn: Nominating Committee  
PO Box 16640  
Portland, OR 97292-0640

## Election Information

Elections will be conducted electronically or by telephone. Results will be announced at the **98th Annual Meeting on Wednesday, April 22, 2026**.

Members may attend the Annual Meeting by calling in to listen to reports from the past year and election announcements. Each primary member who votes will be entered into a drawing for **one of five VISA Gift Cards**

# Key Responsibilities of Board Members

## 1. Establish Organizational Direction

- Maintain a viable, growing financial institution
- Set short- and long-term strategic goals
- Monitor and evaluate progress toward organizational objectives.

## 2. Operating Procedures

- Establish policies that support convenient saving and borrowing
- Advance the Credit Union movement through:
  - Charter and By-Law amendments
  - Loan and collection policies
  - Investment policies

## 3. Hire and Oversee Management

- Ensure the Credit Union is managed in a rational and prudent manner
- Oversee the employment, evaluation, and compensation of management staff
- Conduct annual evaluations of management performance

## 4. Declare Dividends

- Ensure the Credit Union operates for the maximum benefit of its members
- Maintain strong financial health and soundness

## 5. Appoint Standing Committees

- Appoint committees to fulfill key responsibilities, including:
  - Supervisory
  - Nominating
  - Education

## 6. Meetings and Participation

- Attend monthly Board meetings (minimum of 9 per year)
- Serve on assigned standing committees
- Participate in Chapter and Association meetings
- Attend educational seminars
- Participate in the Annual Member Meeting
- Attend the Annual Planning Session



## Letter of Commitment

I am a member of NW Priority Credit Union and voluntarily offer my services, either by election or appointment. I commit to the following responsibilities as a Board Member or Committee Chairperson:

1. Attend Board meetings (minimum of 9 per year)
2. Attend Credit Union-sponsored workshops and the Annual Meeting
3. Attend assigned standing committee meetings as frequently as possible

While it is understood that meeting these commitments may not always be possible, recognized absences include vacation, illness, and job-related obligations. Any other absence must be approved by the Board Chairperson or Committee Chairperson.

Failure to meet these commitments may result in the Board of Directors reviewing the circumstances and, if necessary, removing me from office or appointment. I understand that I may submit a Letter of Resignation to the Chairperson of the Board of Directors at any time.

Signature: \_\_\_\_\_ Account # \_\_\_\_\_

Date: \_\_\_\_\_

### Qualifications Statement

Please use the space below or attach an additional sheet. Limit your statement to **one paragraph (4–5 sentences)** describing your qualifications and how you would contribute to the success of the Credit Union.